

Beartooth

RESOURCE CONSERVATION AND DEVELOPMENT AREA, INC.

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Beartooth RC&D Area, Inc. Board of Director's Meeting Agenda

Wednesday, January 20, 2010

Donna Lea's Steakhouse, 305 E Main St, Laurel, MT

(formerly DJ's & next to the Palace Bar & Lanes)

Lunch ordered from menu - (cash or check payable to: Donna Lea's Steakhouse)

11:30 A.M.	<u>Meeting at Donna Lea's Steakhouse</u>		
	<u>Welcome -Chuck Egan</u>		
	Pledge of Allegiance	Egan	Information
	Call to Order and Introductions	Egan	Information
	Board Member Updates	Board Members	Information
	Housekeeping items	Lawrence	Information
	Introduction of new board member representing City of Big Timber	Egan	Information
	Page Dringman – Sweet Grass County Planner	Dringman	Information
	<u>Administrative Assistant – Paige Weber</u>		
	Approve Minutes – December 3, 2009 (1)	Weber	Decision
	<u>Revolving Loan Fund Manager/Bookkeeper – Jillann Knutson</u>		
	Approve Treasurer's Report - Financial Report (2)	Knutson	Decision
	Revolving Loan Fund (RLF) (3)	VanOosten / Knutson	Information
	Chairman Update / Status of Portfolio / New Loans		
	RLF Plan Certification – no handout	Knutson	Decision
	Document Destruction & Whistle Blower Policies (4 &5)	Knutson	Decision
	Final Budget for 2010 (6)	Knutson	Decision
	Updates (7)	Knutson	Information
	<u>Economic Development Director-Chris Mehus</u>		
	Closeout Projects (8)	Mehus	Decision
	Year End Project List (9)	Mehus	Information
	Updates (10)	Mehus	Information
	<u>Housing</u>		
	Elaine Nowak's Retirement	Mehus	Information
	<u>Ag Program Technician- Joel Bertolino</u>		
	Updates (11)	Bertolino	Information
	<u>NRCS Coordinator-Carla Lawrence</u>		
	Updates (12)	Lawrence	Information
	Western RC&D conference	Lawrence	Information
	<u>Forester – Dick Rath</u>		
	Updates	Rath	Information
	<u>Special Guest</u>		
	Nick Vira – Billings Field Office DC	Egan	Information
	<u>Announcements –Miscellaneous</u>		
	Vote on 2010 Executive Committee nominations	Roat / Egan	Decision
	<u>Next Beartooth RC&D Area, Inc. Board of Directors Meeting</u>		
	March 18, 2010 _____, Montana	Egan	Information
2:30 P.M.	<u>Adjournment</u>	Egan	Information
	Photo of 2010 Board of Directors		

In the spirit of the New Year, and in an effort to have the most effective and efficient board meetings, the staff at the Beartooth RC&D Area, Inc. would like to provide a few housekeeping notes.

Time and Date of Meetings: Traditionally, we have always held the full board meetings on a bi-monthly basis, during the third Thursday of the month, and on odd numbered months starting in January.

Time of the meetings are generally from 6:00 P.M. to 8:30 P.M., and in the summer and early fall if there is a tour we start at 5:00 P.M. touring prior to the start of the meeting. During winter months (generally in January and/or March) we like to have an early meeting held through lunch. The meetings rotate from towns located in our service area.

For January, the meeting will be held on **Wednesday, January 20th, 2010, from 11:30 A.M. to 2:30 P.M. Details will be forthcoming**, rather than on Thursday, January 21st.

Scheduled Dates for the remainder of 2010 are as follows:

- ~ Thursday, March 18th, 2010
- ~ Thursday, May 20th, 2010
- ~ Thursday, July 15th, 2010
- ~ Thursday, September 16th, 2010
- ~ Thursday, November 18th, 2010

Meals:

Traditionally, a supper or a lunch is catered or each person orders directly off the menu. When meals are catered, we are required to provide as close to exact numbers as possible. In most cases, we are able to work with the caterer and the number of meals we are responsible to pay for, but in some instances, we have been left holding the tab. Each person is individually responsible for payment of their meal, as Beartooth RC&D cannot afford to continue this practice. So it is important to note that if you RSVP that you will be attendance, we are assuming you RSVP for a meal. If you are unable to attend, you may still be responsible for the cost of the meal. Or if you have RSVP you will be eating and do not eat, you are still responsible for the cost of the meal.

New Agenda Item:

Starting at the January board meeting, and during the introductions at the start of the meeting, Chairman Egan will be asking each board member to introduce themselves and then provide a brief update on the activities going on with the organization that they represent. This will allow each board member an opportunity to share information and network ideas across the service area.

Board Packets:

In the interest of document security, we will be providing full board packets ONLY to board members. Guests will receive an agenda. If board members do not intend to keep the packets after the meetings, please return the packets to Paige. **Please do not discard packets into the garbage.**